

Bunker Supplier Information System

User Manual



IRCLASS
Indian Register of Shipping

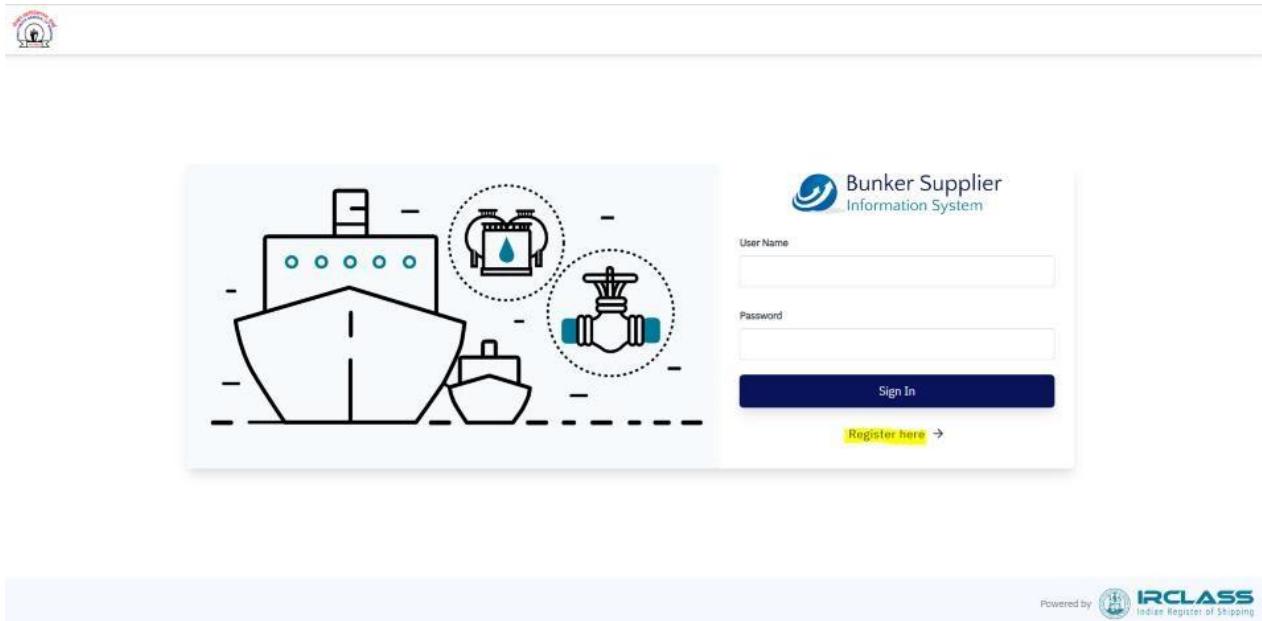


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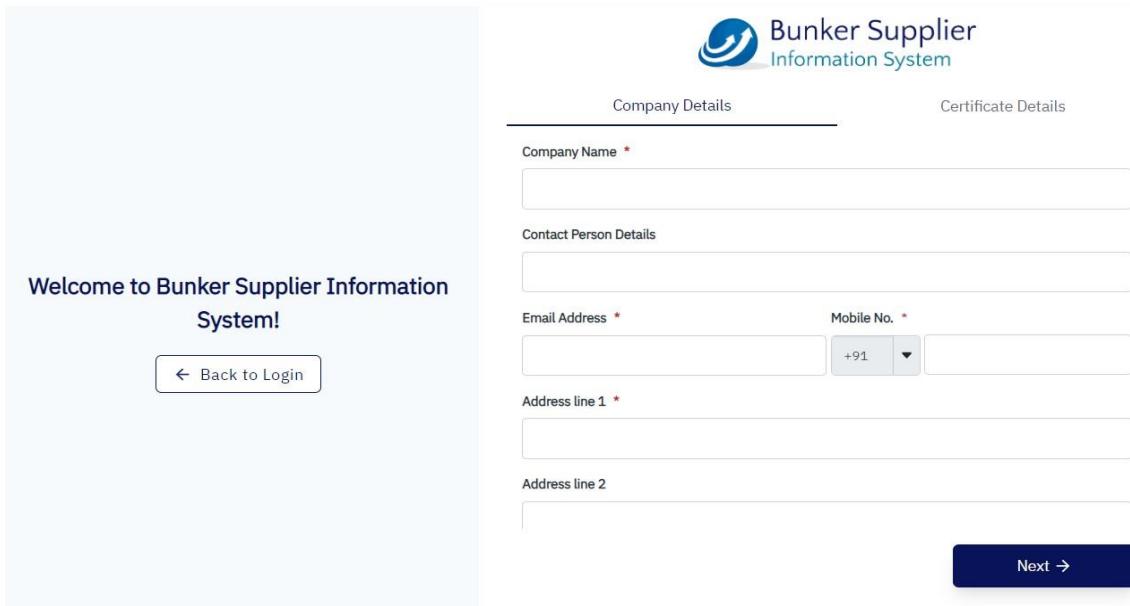
Supplier Registration

1. Select the register here option in the login screen.



The screenshot shows the login interface of the Bunker Supplier Information System. The page has a header with the Indian Register of Shipping logo. Below the header is a decorative graphic of a ship's hull with fuel tanks and a pump. To the right is the login form with fields for 'User Name' and 'Password', a 'Sign In' button, and a 'Register here' link.

2. User will be redirected to the registration form. The 2 sections of company details and certificate details(mandatory) needs to be filled. These details will then be forwarded to bunker@irclass.org post which user's login credentials will be generated and sent shortly.



The screenshot shows the registration form for the Bunker Supplier Information System. It has two main sections: 'Company Details' and 'Certificate Details'. The 'Company Details' section contains fields for 'Company Name *' (with a placeholder 'Enter Company Name'), 'Contact Person Details' (with a placeholder 'Enter Contact Person Details'), 'Email Address *' (with a placeholder 'Enter Email Address'), 'Mobile No. *' (with a placeholder 'Enter Mobile No.' and a dropdown for country code '+91'), 'Address line 1 *' (with a placeholder 'Enter Address line 1'), and 'Address line 2' (with a placeholder 'Enter Address line 2'). At the bottom right is a 'Next →' button.



**Bunker Supplier
Information System**

Welcome to Bunker Supplier Information System!

[← Back to Login](#)

Company Details

Company Logo

Click here to upload file. File should be less than 10 MB. File format should be .png, .jpeg. Logo size should be 150 X 100.

Certificate Number * Certificate Validity Date

CALENDAR

Upload Certificate *

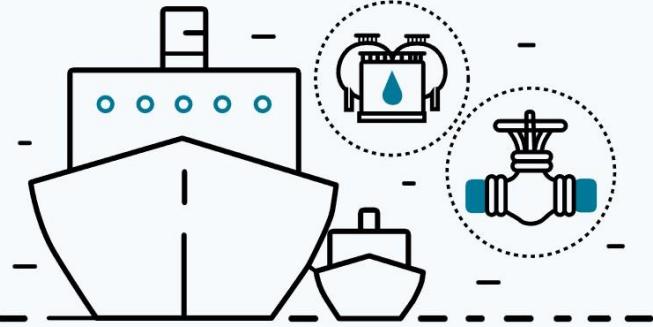
Drag and drop a file or click here to upload file. File should be less than 100 MB. File format should be .pdf

[← Back](#)

[Register](#)

Supplier Login

Use the username and the password received in mail from bunker@irclass.org to login into the system.



**Bunker Supplier
Information System**

User Name

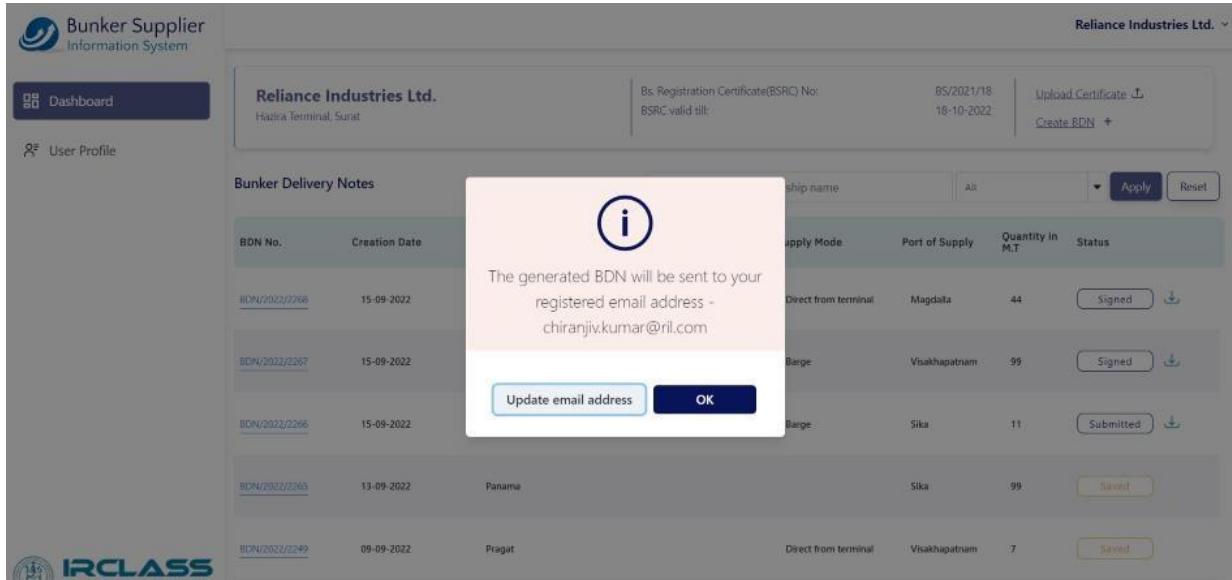
Password

[Sign In](#)

[Register here →](#)

Post Login Alerts

1. The system will always alert you to check/update your registered email address. This message can be ignored if the email address is already updated.
2. If BSRC has expired or invalid, the system will alert you for the same. Ensure to update the BSRC in order to generate new BDN or regenerate existing ones.
3. If the company logo has not been uploaded the user will be unable to generate BDN.



The screenshot shows the Bunker Supplier Information System interface. At the top, there is a header with the Bunker Supplier Information System logo, Reliance Industries Ltd. logo, and a dropdown menu. Below the header, there are two main sections: 'Reliance Industries Ltd.' (listing Hazira Terminal, Surat) and 'Bunker Delivery Notes' (listing several BDN numbers and creation dates). A modal window is overlaid on the page, containing an information icon and the text: 'The generated BDN will be sent to your registered email address - chiranjiv.kumar@ril.com'. It also includes two buttons: 'Update email address' and 'OK'.

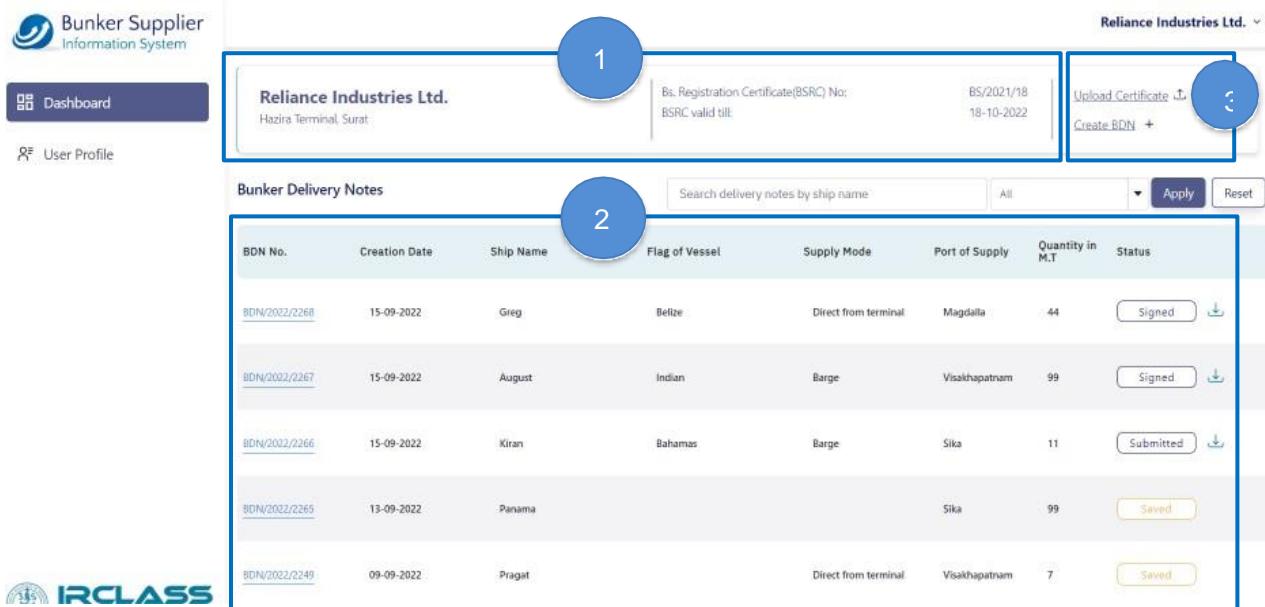
BDN No.	Creation Date	Ship name	Supply Mode	Port of Supply	Quantity in M.T	Status
BDN/2022/2268	15-09-2022		Direct from terminal	Magdalla	44	Signed
BDN/2022/2267	15-09-2022		Barge	Visakhapatnam	99	Signed
BDN/2022/2266	15-09-2022		Barge	Sika	11	Submitted
BDN/2022/2265	13-09-2022	Panama		Sika	99	Signed
BDN/2022/2264	09-09-2022	Pragat	Direct from terminal	Visakhapatnam	7	Signed

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Dashboard

The dashboard is made of 3 sections:

1. Company & certificate details
2. Bunker Delivery Note listing
3. Action buttons to create BDN/upload certificate



Bunker Supplier Information System

Reliance Industries Ltd. Hazira Terminal, Surat

Bs. Registration Certificate(BSRC) No: BS/2021/18
BSRC valid till: 18-10-2022

Upload Certificate Create BDN

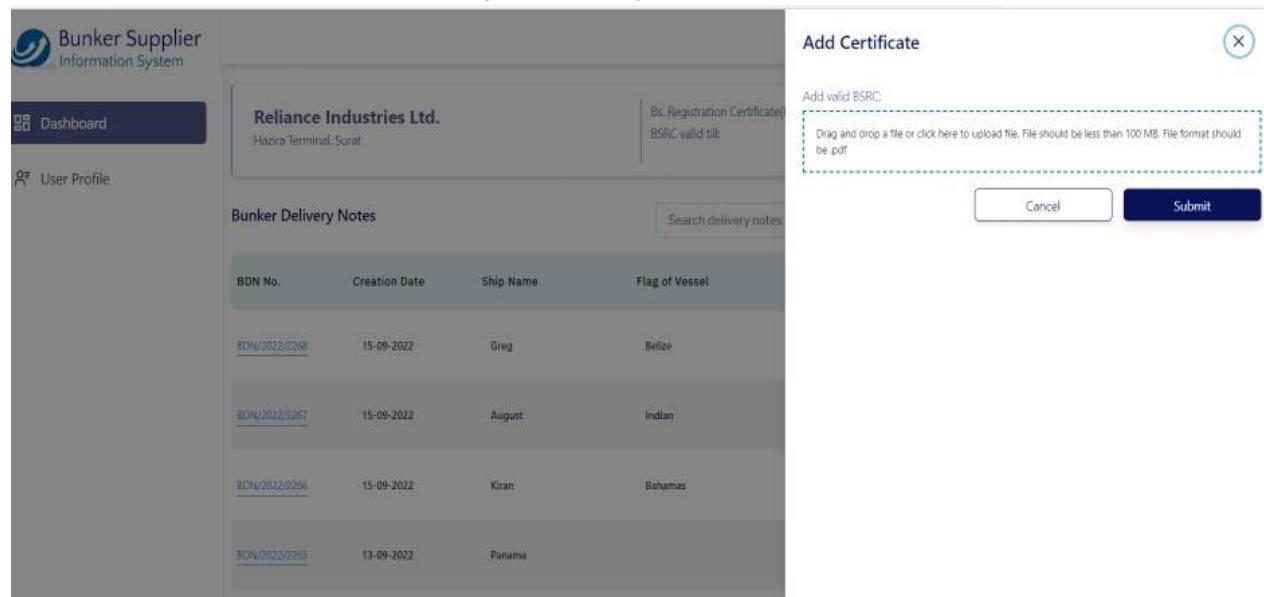
Bunker Delivery Notes

BDN No.	Creation Date	Ship Name	Flag of Vessel	Supply Mode	Port of Supply	Quantity in M.T	Status
BDN/2022/2268	15-09-2022	Greg	Belize	Direct from terminal	Magdala	44	<input type="button" value="Signed"/> <input type="button" value="Download"/>
BDN/2022/2267	15-09-2022	August	Indian	Barge	Visakhapatnam	99	<input type="button" value="Signed"/> <input type="button" value="Download"/>
BDN/2022/2266	15-09-2022	Kiran	Bahamas	Barge	Sika	11	<input type="button" value="Submitted"/> <input type="button" value="Download"/>
BDN/2022/2265	13-09-2022	Panama			Sika	99	<input type="button" value="Saved"/> <input type="button" value="Download"/>
BDN/2022/2249	09-09-2022	Pragat		Direct from terminal	Visakhapatnam	7	<input type="button" value="Saved"/> <input type="button" value="Download"/>

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Upload Certificate Action

- Clicking on the “Upload Certificate” link will open the right drawer where you can upload the certificate file. The file will be mailed to bunkers@irclass.org post which supplier’s certificate details will be renewed in the system shortly.



Bunker Supplier Information System

Reliance Industries Ltd. Hazira Terminal, Surat

Bs. Registration Certificate(BSRC)
BSRC valid till:

Add Certificate

Add valid BSRC
Drag and drop a file or click here to upload file. File should be less than 100 MB. File format should be .pdf

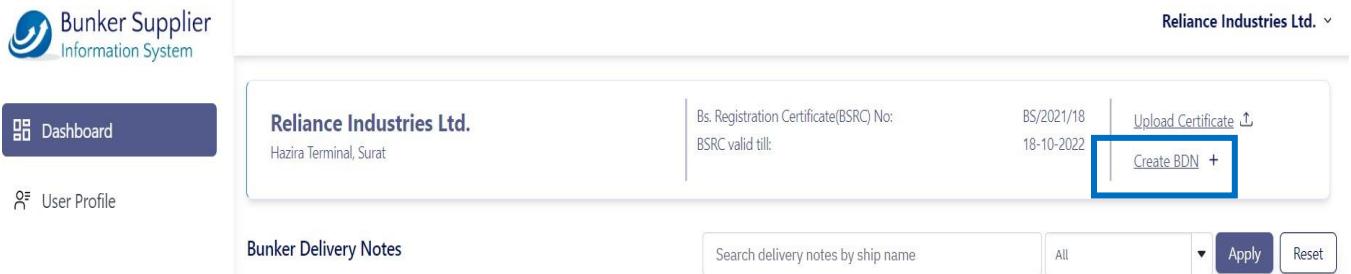
Cancel

Bunker Delivery Notes

BDN No.	Creation Date	Ship Name	Flag of Vessel
BDN/2022/2268	15-09-2022	Greg	Belize
BDN/2022/2267	15-09-2022	August	Indian
BDN/2022/2266	15-09-2022	Kiran	Bahamas
BDN/2022/2265	13-09-2022	Panama	

Navigate to BDN creation form

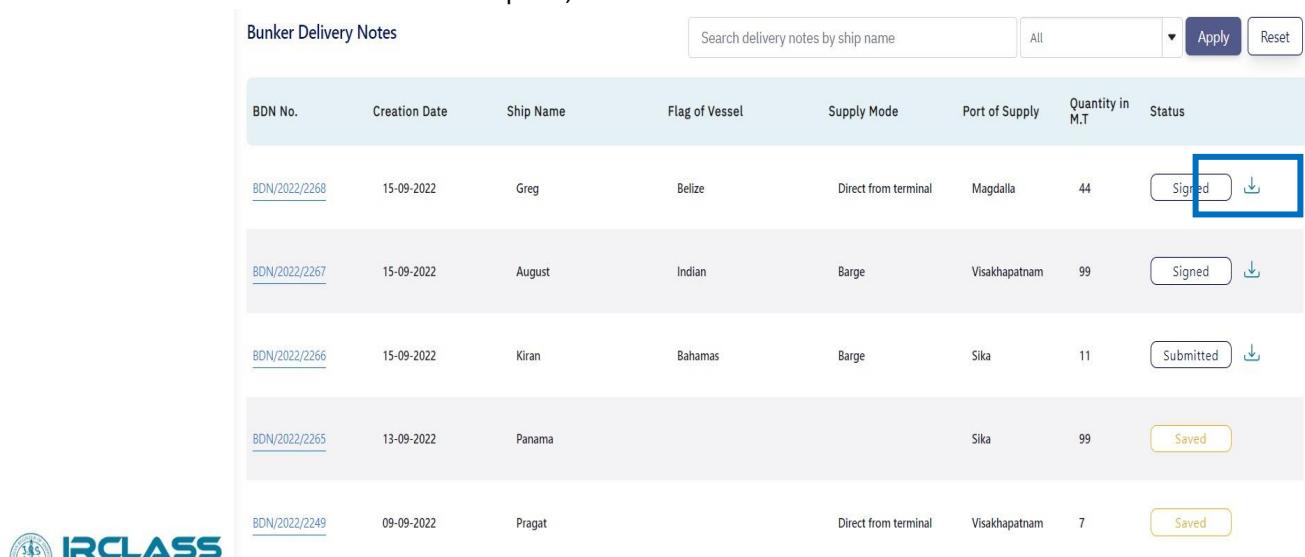
- b. Clicking on “**Create BDN**” link will take the user to the BDN creation form.
 - a. Note: If the certificate is expired, user will not be able to create a BDN.



The screenshot shows the Bunker Supplier Information System interface. At the top, the logo for Bunker Supplier Information System and the company name 'Reliance Industries Ltd.' are displayed. Below the logo, there are two main buttons: 'Dashboard' and 'User Profile'. The 'Dashboard' button is highlighted with a blue box. The main content area shows the company details: 'Reliance Industries Ltd.' and 'Hazira Terminal, Surat'. It also displays the registration certificate number 'BS/2021/18' and the validity date '18-10-2022'. On the right side of the dashboard, there is a 'Create BDN +' button, which is also highlighted with a blue box. Below the dashboard, there is a search bar for 'Bunker Delivery Notes' and a filter section with 'Search delivery notes by ship name', 'All', 'Apply', and 'Reset' buttons.

Regenerate BDN

1. Clicking on the download icon besides each BDN record in the dashboard listing will send the respective BDN again to the supplier's registered mail address.
 - a. Note: If the certificate is expired, user will not be able to create a BDN.

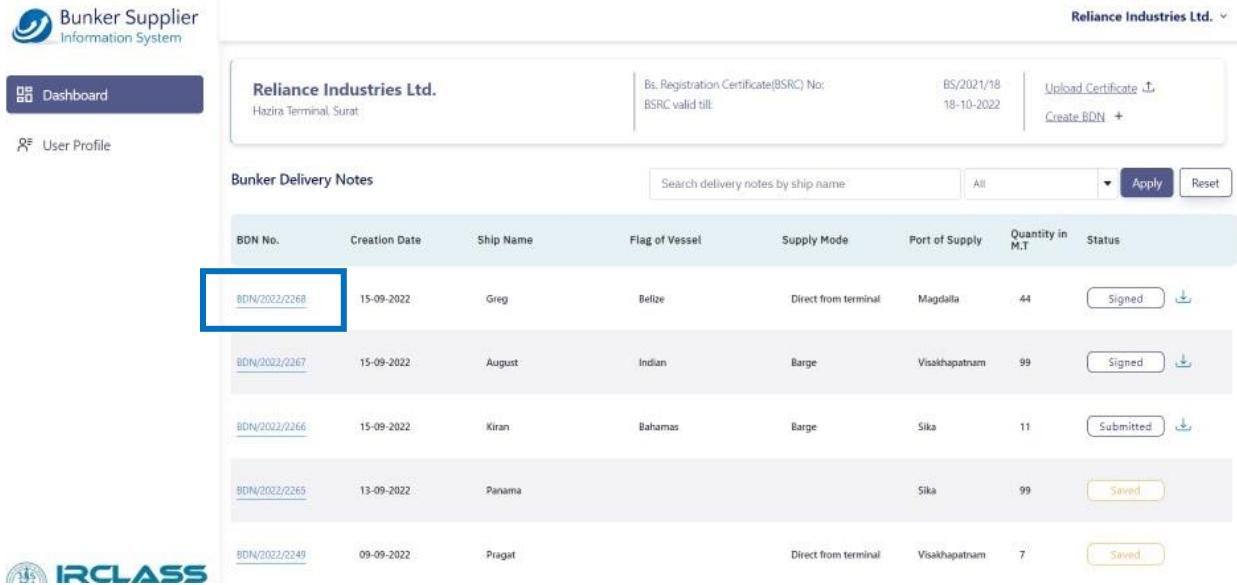


The screenshot shows the 'Bunker Delivery Notes' list page. At the top, there is a search bar and a filter section with 'All', 'Apply', and 'Reset' buttons. The main table lists five BDN records with columns: BDN No., Creation Date, Ship Name, Flag of Vessel, Supply Mode, Port of Supply, Quantity in M.T, and Status. Each record includes a download icon. The first record, BDN/2022/2268, has its download icon highlighted with a blue box. The other records are: BDN/2022/2267 (Status: Signed), BDN/2022/2266 (Status: Submitted), BDN/2022/2265 (Status: Saved), and BDN/2022/2249 (Status: Saved). The bottom left corner features the IRCLASS logo.

BDN No.	Creation Date	Ship Name	Flag of Vessel	Supply Mode	Port of Supply	Quantity in M.T	Status
BDN/2022/2268	15-09-2022	Greg	Belize	Direct from terminal	Magdalla	44	Signed 
BDN/2022/2267	15-09-2022	August	Indian	Barge	Visakhapatnam	99	Signed 
BDN/2022/2266	15-09-2022	Kiran	Bahamas	Barge	Sika	11	Submitted 
BDN/2022/2265	13-09-2022	Panama			Sika	99	Saved 
BDN/2022/2249	09-09-2022	Pragat		Direct from terminal	Visakhapatnam	7	Saved 

Navigate to Edit BDN Form

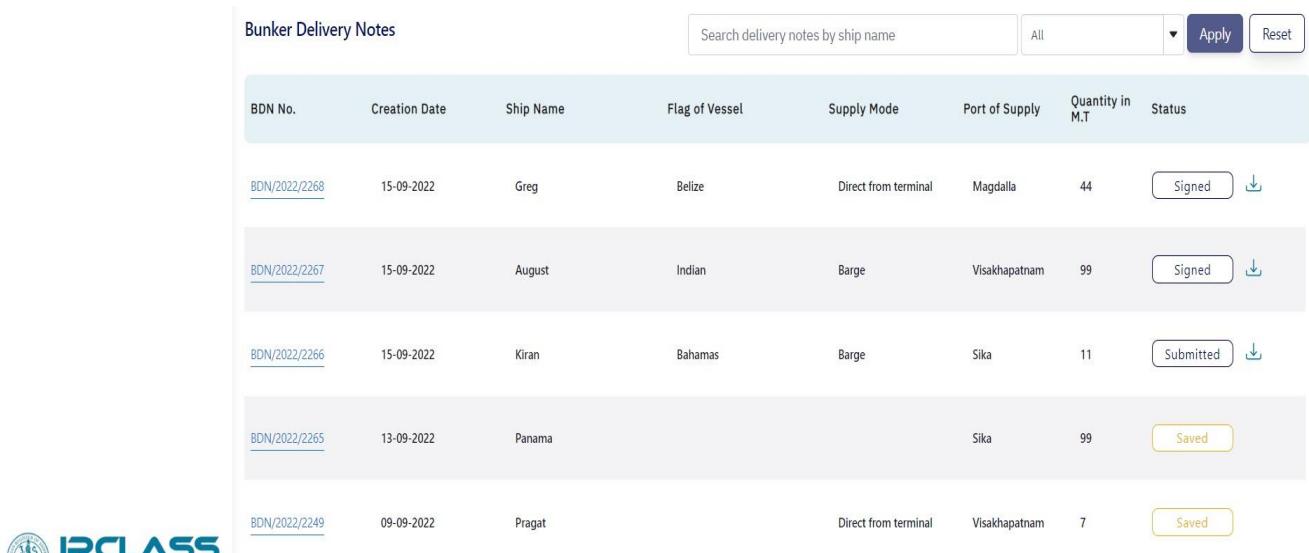
1. Clicking the BDN number in the dashboard page listing redirects the user to the edit BDN form.
2. Once the appropriate fields are edited the user can choose to **save** or **submit** the data.



The screenshot shows the Bunker Supplier Information System dashboard. At the top, there is a header with the Bunker Supplier Information System logo and Reliance Industries Ltd. branding. Below the header, there are navigation links for Dashboard and User Profile. The main content area is titled "Bunker Delivery Notes" and displays a list of Bunker Delivery Notes (BDNs) with the following columns: BDN No., Creation Date, Ship Name, Flag of Vessel, Supply Mode, Port of Supply, Quantity in M.T, and Status. The BDN number BDN/2022/2268 is highlighted with a blue box. The status for this BDN is "Signed". Other BDNs listed include BDN/2022/2267 (Status: Signed), BDN/2022/2266 (Status: Submitted), BDN/2022/2265 (Status: Saved), and BDN/2022/2249 (Status: Saved). The bottom left corner features the IRCLASS logo.

BDN listing

1. The dashboard shows the listing of the BDN generated by the supplier so far. The notes can be searched by the name of the ship they were created for.
2. The results can also be filtered by the status of the BDN. A BDN can be in **Partial Saved**, **Submitted** or **Signed** state.



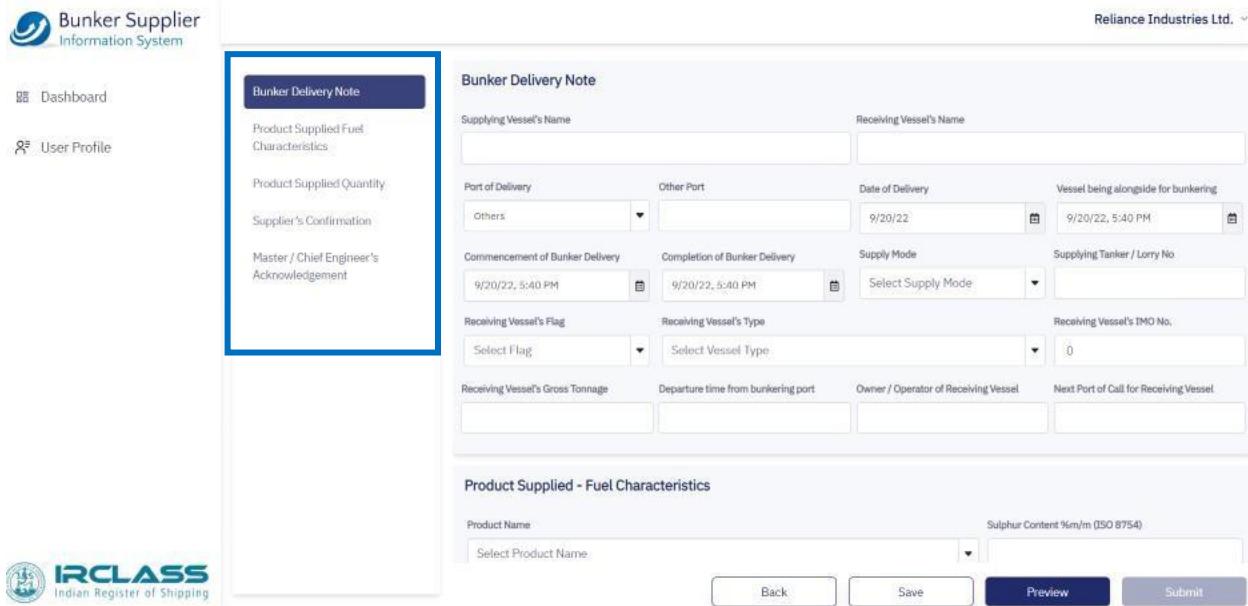
The screenshot shows the Bunker Delivery Notes list with the BDN number BDN/2022/2268 highlighted with a blue box. The list includes the following BDNs:

BDN No.	Creation Date	Ship Name	Flag of Vessel	Supply Mode	Port of Supply	Quantity in M.T	Status
BDN/2022/2268	15-09-2022	Greg	Belize	Direct from terminal	Magdalla	44	Signed
BDN/2022/2267	15-09-2022	August	Indian	Barge	Visakhapatnam	99	Signed
BDN/2022/2266	15-09-2022	Kiran	Bahamas	Barge	Sika	11	Submitted
BDN/2022/2265	13-09-2022	Panama			Sika	99	Saved
BDN/2022/2249	09-09-2022	Pragat		Direct from terminal	Visakhapatnam	7	Saved

The bottom left corner features the IRCLASS logo.

Create / Update Bunker Delivery Note

1. The BDN form is made of 5 sections as highlighted below.
2. Clicking on any one of those menu items will scroll to the specific form section.
3. There are following action buttons:
 - a. **Save:** Supplier can partially fill the form and click on save button. Until the form is submitted at least once, the BDN will be in saved state.
 - b. **Submit:** When the supplier chooses to submit all the details the form will be validated and BDN moves to the submitted state. After this the supplier gets the option to upload the signed BDN (as received from the chief engineer)
 - c. **Preview:** This action allows the supplier to view the BDN details as it will be visible in the final PDF generated.



The screenshot shows the Bunker Supplier Information System interface. On the left, a sidebar lists 'Dashboard' and 'User Profile'. The main area is titled 'Bunker Delivery Note' and contains the following fields:

- Supplying Vessel's Name and Receiving Vessel's Name
- Port of Delivery (Others), Other Port, Date of Delivery (9/20/22), and Vessel being alongside for bunkering (9/20/22, 5:40 PM)
- Commencement of Bunker Delivery (9/20/22, 5:40 PM), Completion of Bunker Delivery (9/20/22, 5:40 PM), Supply Mode (Select Supply Mode), and Supplying Tanker / Lorry No
- Receiving Vessel's Flag (Select Flag), Receiving Vessel's Type (Select Vessel Type), Receiving Vessel's IMO No. (0), Receiving Vessel's Gross Tonnage, Departure time from bunkering port, Owner / Operator of Receiving Vessel, and Next Port of Call for Receiving Vessel
- Product Supplied - Fuel Characteristics section with Product Name (Select Product Name) and Sulphur Content %m/m (ISO 8754)

At the bottom right are buttons for Back, Save, Preview (highlighted in blue), and Submit.

Preview Bunker Delivery Note



Reliance Industries Ltd. v



Dashboard

User Profile

		Name of the Company: Address: Tel. No.: E-mail:
Bunker Supplier Registration No.: <input type="text"/> Valid Till: <input type="text"/>		
Bunker Supplier Certificate No.: <input type="text"/>		
Bunker Delivery Note		
BDN No.: <input type="text"/>	Date: <input type="text"/>	
Port: <input type="text"/>	Vessels Name: <input type="text"/>	
Delivery Location: <input type="text"/>	IMO No.: <input type="text"/>	
Bunker Tanker / Lorry No.: <input type="text"/>	Gross Tonnage: <input type="text"/>	
Alongside Vessel (Date & Time): <input type="text"/>	Owner / Operator: <input type="text"/>	
Commenced Pumping (Date & Time): <input type="text"/>	ETD: <input type="text"/>	
Completing Pumping (Date & Time): <input type="text"/>	Next Port: <input type="text"/>	
Product Supplied		
Fuel Characteristics		Quantity
Product Name <input type="text"/>	Gross Observed Vol (Litres) <input type="text"/>	
Sulphur Content % m/m(ISO 14595 or ISO 8764) <input type="text"/>	Gross Standard Vol (Litres) <input type="text"/>	
Flash Point °C (ISO 2719) <input type="text"/>	Quantity (Metric Tons) <input type="text"/>	
Water Content % V/V (ISO 3733) <input type="text"/>	Barrels at 60 °F <input type="text"/>	
Density @ 15 °C (Kg/m³)(ISO 3675 or ISO 12185) <input type="text"/>	Volume Corrective Factor(ASTM Table 54B) <input type="text"/>	
Viscosity @ 40 °C or 50 °C, mm²/s(ISO 3104) <input type="text"/>	Weight Conversion Factor(ASTM Table 66) <input type="text"/>	
Supplier's Confirmation I, the fuel oil supplier's representative, hereby declare, that the fuel oil supplied is in conformity with regulation 18.3 of MARPOL 73/78, Annex VI and that the sulphur content doesn't exceed: <input type="checkbox"/> 0.5% m/m as per the limit value given by regulation 14.1 of Annex VI; <input type="checkbox"/> 0.1% m/m as per the limit value given by regulation 14.4 of Annex VI; or <input type="checkbox"/> The purchaser's specified limit value (%m/m), based on the purchaser's notification, that the fuel is intended to be used <input type="checkbox"/> In combination with an equivalent means of compliance with regulation 4 of MARPOL 73/78, Annex VI; or <input type="checkbox"/> Subject to a relevant exemption for a ship to conduct trials for Sulphur oxides emission reduction and control technology research in accordance with regulation 3.2 of MARPOL 73/78, Annex VI		
BDN No.: <input type="text"/>		
Master / Chief Engineer's Acknowledgement: We acknowledge receipt of the above product and confirm that samples were taken as per MARPOL Annex VI procedure at the vessel's manifold, sealed and numbered as follows:		
Seal No.: <input type="text"/>	Vessel <input type="text"/>	Bunker Supplier <input type="text"/>
Counter Seal No. (if any): <input type="text"/>	Surveyor <input type="text"/>	Others (specify) <input type="text"/>
Signature of Master / Chief Engineer / Time with Vessel's Stamp <input type="text"/>		Bunker Supplier / Fuel Oil Supplier Company Name & Stamp <input type="text"/>
Master / Chief Engineer / Vessel Representative <input type="text"/> (Full Name in Block Letter)		Bunker Supplier / Fuel Supplier Representative <input type="text"/> (Full Name in Block Letter)
		Bunker Tanker Stamp <input type="text"/>

Back

User Profile

1. Supplier can update their contact details or upload company logo.
2. Company logo is important in order to generate a BDN.

Bunker Supplier Information System

Reliance Industries Ltd.

Reliance Industries Ltd.
Hazira Terminal, Surat

Address Line 1:
Address Line 2:
Manufacturing Division
Surat-Hazira Road
City:
State:
Country:
Surat
Gujarat
India

Dashboard

User Profile

Edit Contact Details

Contact Person * Email Address *
Jitesh Chaudhary jc@yopmail.com

Mobile No. * Telephone No. *
+91 9876543212 +91 9898989898

Fax No. Pin Code *
999999

Submit

Edit Company Details

Company Logo

Reliance Industries Limited

Click here to upload file. File should be less than 10 MB. File format should be .png, .jpeg. Logo size should be 150 X 100.